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Early Success Checklist for HCC Coding Initiatives
Set the Foundation for Efficient Workflows and RAF Accuracy

Use this checklist to assess readiness, and ensure everything is in place.

Check, if YES	Area	Key Questions to Consider
☐	Data Analysis Preparedness	Do you have access to reliable data sources to analyze current coding patterns and identify gaps?
☐	Clear KPIs	Did you define specific KPIs to measure early success? Such as training completion rates.
☐	Focused Education Plan	Do you have a targeted HCC education strategy designed to fit your clinicians' learning styles? e.g., lectures, one-on-one coaching, or e-learning.
☐	Technology Support	Are you leveraging technology to assist with clinician training, data tracking, and compliance monitoring?
☐	Compliance Protocols	Have you established clear documentation requirements to meet compliance standards and prevent coding errors?
☐	Operational Feasibility	Have you conducted a cost-benefit analysis to minimize disruptions to clinic operations while implementing educational initiatives?
☐	Leadership Commitment	Is leadership committed to motivating participation by explaining the HCC coding benefits to clinicians?
☐		Is leadership aligned on standardized criteria for coding ambiguous or complex HCC diagnoses?
☐	Quick Wins	Have you implemented consistent screening tools across your organization? For example, PHQ-9 for depression, spirometry for COPD, or A1C for diabetes.
☐		Have you addressed outliers in coding patterns to see early progress?

Need Help Getting Started? DoctusTech is here to guide you every step of the way, and our solutions are designed to help your organization succeed.